

**Bradner Elementary School
Parent Advisory Council**

Meeting Minutes

September 18, 2017

In Attendance:

Melissa Yeomans, Tommy MacDonald, Lynette Haladin, Angela Van Leeuwen, Sarah Goerzen, Cara Reimer, Joe Hunter, Aksana Zhuk, Candis Way, Jacquelynn Slater, Chantelle Michel, Karolina Rempel, Nikki Lawder, John Lui, Suki Grewal, Paul Hui, Kori Wall, Amanda McAllister, Faye Christie, Tamara Arden

Welcome and Introduction - Who is the PAC and what do we do?

All parents are members of the PAC. The PAC raises money, hosts events, purchases items for the school and provides funds for field trips and other school activities. For example, last year the PAC bought benches, hosted the reptile guy, provided funds to teachers for class activities, and paid for bussing for field trips.

Introduction of PAC members – Amanda McAllister - Chair; Kori Wall – Vice Chair; Stacey Stinson – Treasurer; Tamara Arden – Secretary

PAC email list and facebook group – please provide your email to the PAC and please join our facebook group so that we can communicate with you about PAC activities

June Minutes

- Motion to accept June's minutes by Stacey, 2nd by Tamara, all in favour

Principal's Report

- Mrs. Christie is the voice for the teachers with the PAC – she will make requests on behalf of the teachers
- Our grade 2 teacher was surplused this year. The district is down 140 students. We are not the only school who has had to surplus a division.
- We have 5 divisions – all classes are splits except for Kindergarten. Splits happen all the time in rural schools. The teachers work on a two year rotation plan and the teachers are prepared and confident in teaching split classes. Mr. Marsh will be working 5 days – doing learning commons 2 days per week (doing a variety of helping roles) and gym 2.5 days per week. Mrs. Christie teaches the 4/5 class 1.5 days per week. Mr. Marsh teaches a ½ day in that class
- The staff have plans for common/whole school activities where children can choose what activities they want to do – i.e. – science, art projects, etc.
- We have 2 new EA positions and a practicum EA student for a few weeks

- School goals – this year there will be a focus on goal setting and achieving targets in order to help students get used to the new curriculum and reporting strategy. There will be no letter grades in intermediate grades
- Mrs. Juulsen puts the newsletter out one to two times per month and does a great job at updating parents about events going on in the school
- Classrooms will be sending out their own newsletters as well – this will likely be through email
- Bradner Elementary has a twitter account that parents are encouraged to join
- Grade 4's and 5's will have leadership jobs – they will have a lot of work to do in the school and are excited about it. There will be expectations for them and they will not be able to quit their jobs before the completion time.
- We had our first fire drill
- We had the Terry Fox run
- The staff is looking forward to a good year – small but mighty is our motto this year.

Treasurer's Report

- There is approximately \$10000 in our account to start our year, plus \$1100 in the gaming account. We have applied for this year's gaming grant which we should get in October.

Other Business

- Turkey Trot – The PAC will be purchasing 2 turkeys to be drawn at the Bulldog Assembly this year for the Turkey trot.
- Hot lunches – Melissa Yeomans will be coordinating 8 hot lunches – she is open to suggestions. The idea is to have a fun lunch period for the kids. We will also have some popcorn days
- Movie Nights – Kori Wall will be coordinating 3 movie nights this year. The first one is this Thursday – the movie is Boss baby and there will be a concession. Cori will be here at 4pm to set up and will welcome helpers.
- Halloween Dance – Stacey will head this up. The hall is booked for Friday Oct. 27th. We need parent volunteers to decorate the hall, to work at the dance and to help clean up the hall after the party. In the past we have hired a DJ and have used the same person for the past several years. He charges \$350 and he is available. Stacey will hire the DJ. The order forms will be sent out in early October. This is a fundraising event for the school and is a lot of fun for everyone.
- May Day – this year will be the 99th year for May Day. We have decided that we will do it this year. We need lots of volunteers. Parents and families are encouraged to please stay in town that weekend. We need helpers and participants to make the day a success. Ideas and volunteers are welcomed. The raffle last year was a big success – thank you to Cara Reimer and Kyla Baker for all their hard work in putting that together
- Bingo night – we would like to have two bingo nights this year; one in November and one in February – these will be held in the school gym. We still have lots of leftover supplies from the last bingo night. The bingo night was a fun family event and was a good fundraiser for the school.

- A signup sheet was sent around the PAC meeting for people to volunteer to coordinate and/or help with various activities including the Halloween Dance, Bingo Night, Art Cards, Movie Nights, May Day, Class parents – thanks to everyone who signed up for something
- Cupcake List – The birthday cupcake list was sent around at the meeting and all months are now covered. Thanks everyone! Reminder – there are a couple of allergies in the school to tree nuts
- Bradner Spirit Wear/Grad Wear – we need to purchase t-shirts for new students. Tara will put out an order form and will put in a new order. Kindergarten kids have already received their t-shirts
- Ideas for After School events and Fundraisers:
 - Produce fundraiser - Lynette Haladin asked if we are interested in doing a produce fundraiser. We would have to sell a minimum of 50 bundles and we will receive 40% of the revenue. The application for this fundraiser costs \$60.
 - BC Lions – We received correspondence regarding BC Lions tickets for sale as a fundraiser. Tickets are \$30. Tamara will put it out on facebook to see if there is interest for it
 - SPUD organic produce fundraiser – PAC gets 25% of the profits. SPUD is good, but it is expensive. We will keep the flier for this and may revisit it at a later date.
 - If anyone is interested in doing a fundraiser with their business through the PAC – please talk to a PAC executive member and we can put it on the agenda for the next PAC meeting
- Donation letter – We will send out a donation request letter to give an opportunity for parents to donate to the PAC if they would like to contribute that way. We did this last year and it was successful.
- New Contact Sheets to update contact list – the forms asking parents to provide contact information will be sent out with a welcome letter from the PAC. The forms will then be given to Tamara to comprise the contact sheet which will be placed on Google drive
- Fridge – we received a \$1000 grant for a fridge a few years ago. Stacey had a new high end fridge that was available for \$650. We voted on it last year, but Mrs. Christie says we don't need it and there is no room for it. The money can only be used for a fridge. We will discuss this further at the next meeting because if we do not purchase a fridge with the money, we should return the money to the source.
- The DPAC position is open – please let Amanda know if you are interested.
- Google Drive Account – Suki is taking care of the administration of this account. This is a PAC Google drive account that holds all PAC correspondence on it so future PACs can have access to meeting minutes, correspondence, event guidelines, etc. PAC executives have read access the drive and certain people can add and delete on the account.
- Ideas for school events – Kori suggested swim lessons for the students. Mrs. Christie states that bussing for this would be very expensive. Mr. Marsh is looking into roller blading. He is also wanting to coordinate tennis lessons through an outside agency and is requesting financial support from the PAC – the lessons will cost \$8.00 per child which

includes equipment. The staff is trying to do more school wide things – there is a school wide pumpkin patch trip planned for October – the cost is \$1400 (\$1000 for Mann Farms entry and \$400 for bussing). Other ideas discussed included a science demonstration, Karate or Tae Kwon Do. Please approach the PAC if you have any suggestions or ideas.

- There will be a Meet the teacher night on Sept. 28 and this will include a BBQ hosted by the PAC. All families are requested to bring a pot luck item. A form will be sent home regarding hot dog orders

Voting

- Proposed budget - \$300 per division - Motion made by Stacey to provide \$300 per division for a total of \$1500, 2nd by Melissa, all in favor
- First day of school welcome coffee and goodies - Motion made by Kori to provide \$58 to reimburse Ms. Christie, 2nd by Melissa, all in favor
- Reimbursement to Amanda – Amanda purchased cookies for the Terry Fox walk, Play dough for the childminding at the PAC meeting and coffee for teachers on the first day of school – Motion made by Stacey to reimburse Amanda \$90, 2nd by Chantal, all in favor
- Nicky's end of the year gift - motion made by Melissa to reimburse Karolina \$86 for trees bought for Nicky Anecchini's year end gift, 2nd by Nikki, all in favor. It is noted that it is unusual for the PAC to purchase gifts for PAC executive members and this will not be done in the future. The PAC made an exception this time in order to honor Nicky Anecchini's many years of exceptional and valuable service to our school and our children.
- Meet the teacher night BBQ food – hot dogs buns and cheese will be donated by Kori Wall. The vote for rest of the food will be deferred to next month.
- Student planners – Motion made by Melissa to provide \$515.00 for planners for 103 students at the cost of \$5.00 per planner, 2nd by Kori
- Movie license – deferred to next time
- Turkey Trot - Motion to provide \$165 in funds for Turkey Trot made by Cara, 2nd by Sara, all in favor
- Spirit wear -- deferred to next time.
- Bulldog prizes – deferred to next meeting
- Bikes for reading program - Motion made by Lynette to provide \$350 in funds for bikes for reading program, 2nd by Suki, all in favor
- Produce fundraiser – motion made by Melissa to provide \$60 in funds for the application to participate in the produce fundraiser, 2nd by Cara, all in favor.
- Pumpkin patch – Motion made by Nikki to provide up to \$1500 to pay for bussing and admission to pumpkin patch, 2nd by Lynette, all in favor.
- Tennis Lessons – Motion to provide up to \$850 to pay for Tennis Lessons made by Stacey, 2nd by Chantal, all in favor
- Proposed change of wording of PAC constitution – motion made by Tamara to change the wording from President to Chair and Vice President to Vice Chair, 2nd by Kori, all in favor

Meeting was adjourned at 5:00 pm

Next meeting is scheduled for Monday, October 16th at 3:30pm