

**Bradner Elementary School  
Parent Advisory Council**

**Meeting Minutes**

**September 24, 2018**

**In Attendance:**

Stacey Stinson, Tamara Arden, Kori Wall, Amanda McAllister, Melissa Yeomans, Aksana Zhuk, Christine Jordan, Chantelle Michal, Candis Way, Erica Wall

**Welcome and Introduction**

- PAC email list and Facebook group – Thank you to everyone who attended the meeting. Amanda welcomed Ms. Jordan and thanked her for her accommodation so far. Parents are reminded to join the Facebook group. We also have a website that has not been attended to. We need to find someone to take that over. We discussed the options for circulating the minutes and PAC information.

**June Minutes**

- Motion to accept June's minutes made by Chantelle, 2<sup>nd</sup> by Kori, all in favour

**Treasurer's Report**

- Stacey attended a treasurer's meeting with the DPAC which was mandatory. They said to review the constitution and by-laws and amend as necessary. They talked about trusting your treasurer and being aware and monitoring the bank account, having at least two people counting the money and monitoring for lifestyle changes of the people that have access to the money. Facebook is not a good source to use for PAC information and money should not be public knowledge.
- We made over \$13286.78 in profit from fundraisers last year. We spent \$13273.11 and we currently have approximately \$18,000 in the bank to start the year.

**DPAC**

- Stacey attended the DPAC meeting and brought literature on forums offered for "Not my child" and getting involved with the School board meetings and Trustee elections

**Immediate Funding Opportunities and Voting**

- Proposed budget - \$300 per division for discretionary use by teachers- Motion made by Tamara to provide \$300 per division for a total of \$1500, 2<sup>nd</sup> by Stacey, all in favor
- Turkey Trot - Motion to provide up to \$300 in funds for Turkey Trot made by Stacey, 2<sup>nd</sup> by Melissa, all in favor, motion passed
- Eco Dairy - Motion to provide up to \$1000 in funds for a whole school field to Eco Dairy made by Chantelle, 2<sup>nd</sup> by Erica, all in favor, motion passed

- Children's Theatre - Motion to provide up to \$1000 in funds for whole school field trip to Abbotsford Children's Theatre made by Stacey, 2<sup>nd</sup> by Chantelle, all in favor, motion passed
- Tennis Lessons – Motion to provide up to \$5 per child in funds for whole school to take tennis lessons made by Melissa, 2<sup>nd</sup> by Chantelle, all in favor, motion passed
- Halloween Dance – Motion to provide up to \$300 for food and prizes for the party made by Melissa, 2<sup>nd</sup> by Chantelle, motion passed, all in favor
- Movie – Motion to provide up to \$200 to pay for the pre-release movie for movie night made by Tamara, 2<sup>nd</sup> by Stacey, motion passed, all in favor

### **Principal's Report**

- Mrs. Jordan feels privileged to work here
- We will be getting some student teachers this fall – this will benefit the learning environment of the school
- Mrs. Jordan would like to start a choir at the school – she is looking for a parent to work with her to do choir practices one hour per week. Ms. Jordan would like to do it on Wednesdays. Her vision is to do a primary and intermediate choir. They could sing at assemblies and the nights of music. Please contact Ms. Jordan if you are interested in helping with this.
- The reader board outside needs to be kept up to date – John Lui will help with this.
- The cupcake list was sent around and will be posted outside the office.
- Stacey asked where the rolling blackboards are and Ms. Jordan will try to locate them

### **Other Business**

- School Trustee Election Oct. 20 and All Candidates Forum on Oct. 11 – parents are encouraged to attend this. Please use the DPAC site to email questions for the trustee candidates.
- Vancouver Symphony Orchestra – this has been paid for by the PAC and is scheduled – the intermediate students will be going in November and the primary students will be going in March.
- Hot lunches – Amanda will be coordinating this. She is doing one on Oct. 12 – possibly Pita pit.
- Popcorn days - We will also have some popcorn days. Thank you to Lynnette Haladin and Cara Reimer who have agreed to head this up.
- Movie Nights – Kori Wall will be coordinating 3 movie nights this year. The first one is on Sept. 28 – the movie is Incredibles 2 and there will be a concession. Kori will be here at 5pm to set up and will welcome helpers.
- Halloween Dance – Stacey will head this up. The hall is booked for Friday Oct. 26<sup>th</sup>. We need parent volunteers to decorate the hall, to work at the dance and to help clean up the hall after the party. In the past we have hired a DJ and have used the same person for the past several years. He charges \$350 and he is available. Stacey will hire the DJ. The order forms will be sent out in early October. This is a fundraising event for the school and is a lot of fun for everyone. Cost of the tickets will be the same as last year.
- May Day – this year will be the 100<sup>th</sup> year for May Day. We have decided that we will do it this year on Victoria Day. We need lots of volunteers. Stacey went to the Mt.

Lehman fair and got the business cards from vendors, etc. Several people are interested in coming to the fair with their businesses. Parents and families are encouraged to please stay in town that weekend. We need helpers and participants to make the day a success. Ideas and volunteers are welcomed.

- Fundraisers
  - Bingo night – we would like to have one bingo night this year in February – this will be held in the school gym. The bingo night was a fun family event and was a good fundraiser for the school.
  - Art Auction Fundraiser – Nikki Lawlor is interested in coordinating an art canvas for each class auction off at one of our fundraising events.
  - Epicure Fundraiser – Jacqueline Slater will coordinate another epicure fundraiser.
  - We discussed coordinating a fundraiser with Berryhill foods for frozen blueberries – Amanda will look into this
- Volunteers to head up each event – Art Card, Halloween Dance, Christmas Bake Sale, Bingo Night, May Day – Candis Way is doing Art Cards, Stacey is doing the Halloween dance and Melissa will do the Christmas Bake Sale at the Christmas concert on Dec. 12 – thanks to everyone who is coordinating an event
- Class parents - We would like to have a class parent for each class to send out PAC emails and other school announcements. Amanda will ask Ms. Jordan if we can set this up. Stacey will find the class parents for each division. Chantelle Michel will do Div. 1,
- Cupcake List – The birthday cupcake list was sent around at the meeting and all months are now covered. Thanks everyone! Reminder – there are a couple of allergies in the school to tree nuts. Mrs. Juulsen will post the sheet outside the office.
- Bradner Spirit Wear – The Bradner t-shirts for new students have been moved for the upstairs PAC area and they need to be found. Stacey will ask Mr. Marsh where they have been put.
- Ideas for After School events and Fundraisers:
  - If anyone is interested in doing a fundraiser with their business through the PAC – please talk to a PAC executive member and we can put it on the agenda for the next PAC meeting
- Grad shirts or sweatshirts for grade 5 students – Melissa will coordinate this and will be starting with the order next month. We will vote on providing funds for this next month.
- Year-end field trip to Aldergrove Water park for the whole school – this was discussed and everyone was in agreement that this is a great idea and we will vote to approve the funds in the next couple of months
- New Contact Sheets to update contact list – the forms asking parents to provide contact information will be sent out with a welcome letter from the PAC. The forms will then be given to Tamara to comprise the contact sheet which will be placed on Google drive
- The DPAC position is open – please let Amanda know if you are interested.
- Google Drive Account – This is a PAC Google drive account that holds all PAC correspondence on it so future PACs can have access to meeting minutes, correspondence, event guidelines, etc. PAC executives have read access the drive and certain people can add and delete on the account. Suki does not want to head this up anymore. Is anyone else interested in taking care of the administration of this account? Amanda will find out more about the website and how to manage it.

- Meet the Teacher Barbecue Re-cap – meet the teacher night was a success. Thanks to Stacey and Amanda for organizing and cooking.
- Ideas to support - we discussed providing funds for swimming lessons and skating lessons for the students. We also discussed the Lion King show by Chief Dan George Middle School in April. Amanda will send an email to Ms. Jordan to ask about facilitating these options.
- Game paintings – We had a discussion on getting an artist to paint games on the concrete in the undercover areas. We will be voting on this next month. Ms. Jordan and all parents present at the meeting were in agreement with this. The cost will be approximately \$1000 for paintings of various games including hopscotch and snakes and ladders.

### **Round Table**

- Melissa suggested that the Remembrance Day Assembly include a tea for any grandparents who can attend. Amanda will send an email to Ms. Jordan asking her if we can facilitate this.
- The PAC will be taking over Mrs. Thurmer's former classroom as the PAC space. Stacey, Chantelle and Kori will be setting up the room on Friday morning, Sept. 28. Volunteers to help are encouraged. We would like to get a fridge for the room.

Meeting was adjourned at 5:15pm

Next meeting is scheduled for October 22nd at 3:30pm